



*Let Your Light Shine*

# Nagle College

## Bairnsdale

### Position Description

<b>Position:</b>	<b>Subject Learning Leader</b>
<b>Reports to:</b>	<b>Deputy Principal Student Programs and Staffing, Deputy Principal Learning and Teaching</b>
<b>POL Level:</b>	<b>2</b>
<b>Time Allowance:</b>	<b>7 Periods - English, Arts, Humanities, Maths, Science &amp; Technology 5 Periods - Language, Health &amp; PE</b>
<b>Tenure:</b>	<b>Three years</b>

#### Role Purpose:

The Subject Learning Leader role is one of curriculum compliance, innovation and support. The Subject Learning Leader is expected to assist the effective functioning of the Learning Team; to promote and implement the Nagle College Learning & Teaching Framework and pedagogies that support Active Learning within the Learning Area.

The Subject Learning Leader is the first point of reference for a Subject Teacher who is experiencing challenges with classroom situations to develop learning and teaching programs and Student Behaviour Management.

#### Key Responsibilities:

##### Education in Faith

- Support and participate in the faith life of the College including a commitment to the Mission Statement and ethos of the College.
- Assist staff and students to develop their sense of belonging as members of the school through participation in rituals and celebrations that foster the development of a relationship – with each other, with God and with the community.
- Encourage the College community to bring the Salesian charism to life and promote the Salesian values.
- Implement the Salesian pedagogy of learning through relationship and presence based on reason, religion and loving kindness.

##### Leading Learning and Teaching

- Initiate, support and facilitate relevant and appropriate curriculum innovation in the Learning Area.
- Liaise with the School Coordinators and Deputy Principal Learning and Teaching to support the development of best practice pedagogy to support active learning and develop individual learning programs as appropriate.
- Provide advice and support in the Learning Team to meet requirements and implement the VCAA Curriculum and CEO initiatives.

### **Developing Self and Others**

- Mentor and coach classroom teachers in the Learning Area to ensure classroom management practices are effective in delivering learning outcomes and developing working relationships in the classroom in keeping with our Whole School Approach to Positive Behaviour Support (WSAPBS).
- Use individual student data to plan and guide learning and teaching.
- Reflect critically upon their own practice and assist colleagues to develop their skills through support, advice and example.
- Support and if needed, challenge teachers to meet the learning and teaching expectations of the college and of or towards an Expert Teacher.
- Support teachers in developing individual learning plans for students.
- Identify appropriate Professional Learning programs or activities for themselves and members of their Learning Area.
- Participate in formative review processes.
- Coordinate, supervise, direct and as needs, support any Support Staff within the Learning Area.

### **Leading Innovation and Change**

- Be an active member of the Subject Learning Leaders Team to support and lead innovation and change.
- Work with the Deputy Principal Learning and Teaching and Subject Learning Leaders to identify areas of innovation and change.
- Promote innovative strategies and ideas in the Learning Team.
- Respond to actions identified in the College's strategic plan.

### **Leading the Management of the School**

- Ensure the Learning Area meets the College expectations associated with curriculum administration and organisation, such as assessment and reporting practices, curriculum documentation, Curriculum Handbooks, subject selection and attendance at College events.
- Oversight of budget.

### **Engaging and Working with the Community**

- Be present at College events (such as Open Night or Subject Selection information evenings) to showcase/ promote their Learning Area or provide information to families.

### **Additionally:**

- Other duties as assigned by the Principal.

### **Key Selection Criteria:**

In addition to the requirements listed above the Subject Learning Leader will demonstrate:

- Commitment to the ethos, values and vision of Nagle College as a Catholic school in the Salesian tradition.
- Highly effective interpersonal skills, including an ability to build and sustain effective teams and professional relationships.
- Appropriate qualifications and/ or relevant experience to lead in this area.
- Knowledge and understanding of contemporary practices and policies.
- An understanding of the VCAA Curriculum and how this would be implemented as part of a school program.
- An ability to apply a range of teaching practices, technologies and resources to engage students in effective learning.
- An ability to successfully lead, implement and reflect on curriculum initiatives and innovations.
- A commitment to a child safe environment, demonstrating a duty of care to students in relation to their physical and emotional wellbeing.
- A high level of written and verbal communication skills.
- A commitment to ongoing professional learning.